



# Marina Coast Water District

## Minutes

### Community Outreach and Personnel Committee Meeting

December 9, 2025

#### 1. Call to Order:

The December 9, 2025 Community Outreach Committee meeting was called to order at 7:07 p.m. by Director Smith. In attendance were:

- Committee members: Director Imamura and Director Smith
- Staff: Remleh Scherzinger, Mary Lagasca, and Paula Riso
- Public attendees: Martin Rauch, and Derrell Parker

#### 2. Public Comments on Any Item Not on the Agenda:

There were no public comments made.

#### 3. Approve the Draft Minutes for the October 7, 2025 Meeting:

Director Smith made a motion to approve the minutes of October 7, 2025. Director Imamura seconded the motion. The minutes were approved by a vote of 2-Ayes (Imamura, Smith), 0-Noes, and 0-Absent.

#### 4. Review “How to Read Your Bill” Message:

Ms. Lagasca shared a draft of a sample bill that shows what each charge on the bill pays for. This information will be on the District website to help understand customer bills. The Committee members were appreciative with the sample staff put together and asked that the titles on each portion of the bill match the summarized explanations.

#### 5. Receive an Update on District Communications:

Mr. Rauch reviewed the October and November social media outreach efforts, metrics, and upcoming outreach items. The Committee asked clarifying questions and suggested looking at modifying the conservation rebate criteria, especially the washing machine rebates. Discussion followed. Staff will look into the website links to make sure they are all working correctly.

#### 6. Receive an Update on District Personnel:

Ms. Lagasca reviewed the current vacancies noting that the District is still actively recruiting for the Cross-Connection Specialist and Engineering Technician positions and added the Customer Service Lead position will be open for recruitment once the Customer Service Administrator is settled and able to participate in the recruitment process.

7. Identify Agenda Items for Future Committee Meetings:

The communication and personnel items will be standing items each month. Mr. Scherzinger stated they could look the conservation rebate programs

8. Committee Member Comments:

Director Smith and Director Imamura made comments.

9. Adjournment:

Meeting adjourned at 8:03 p.m.